



Senior Civil CAD Drafter

Stoepfelwerth & Associates, Inc. is a **growing** family owned land surveying and civil engineering company that has been in business in the Indianapolis area for over 50 years. We specialize in the design of subdivisions and multi-family residential developments. However, we also do small commercial projects as well. Our team works with clients to develop tracts of land into a completed development. This includes land planning, zoning assistance, color exhibits, preparation of construction plans, plats, construction staking, and as-builts. We work with clients and their design team all the way through the process. We continue to work with the team until final completion of construction. Our clients include many nationally known builders as well as local production and custom home builders.

Available Positions: We have **immediate openings** available in our development services department. Applicants will be considered for the appropriate position based on experience level.

Technicians for the development team are responsible for preparation of construction plan documents for residential and commercial developments, including but not limited to, street, sanitary, storm, erosion, etc.

Our AutoCAD Technicians:

- Support design and delivery activities for multiple discipline tasks.
- Execute project drawings using AutoCAD Civil 3D application software to produce legible and technically correct drawings in a cost efficient manner.
- Make revisions to existing drawings from verbal explanations and revise complex drawings from sketches.
- Proficient in creation of 3D surfaces.
- Assist Engineers in producing design and construction documents.
- Possess an outgoing and positive attitude, are dependable with the ability to work independently as well as part of a team to meet deadlines and provide a high quality of work.
- Must provide guidance and oversight to Junior technical staff in engineering practices, Civil 3D training and company standards.
- Prepare construction documents for submittal to clients, municipalities, agencies and others as directed.
- Relevant basic drawing elements for this position include, but are not limited to, surface creation/manipulation, utility plan and profiles, corridors, volume calculations and utility alignments, etc.
- Coordinating workload with engineering staff and interacting with the design team, client, subcontractors, utilities and teaming partners.
- Work on multiple project tasks while maintaining a high level of flexibility and meeting deadlines.

Position Requirements: Minimum 8 years experience in civil/site land development, commercial and municipal engineering projects. All positions require attention to detail and the ability to perform under short deadlines. Typical hours are 8:00 - 5:00 Monday - Friday. Hours vary depending on workload, however, must be available to work overtime as workload increases.